

HDEAA CAMPAIGN PROCEDURES FOR DECLARED CANDIDATES

Candidates, please use this Procedure page as your reference that all election requirements have been met.

Nomination Package:

- All nomination forms and candidate packages are due by April 27th, 2026
- Must include Official Nomination Form
 - Nominate must be a permanent member in good standing
 - Secunder must be a member in good standing
- Elections Committee will contact the named secunder to confirm they are willing to second the nomination.
- Must include a HDEAA Candidate Profile Package form
 - Statement of Intent – 500 words or less (content will NOT be edited)
 - Digital head and shoulders (passport photo format) photo (jpeg)
 - Candidate Response to directed questions
- Acceptable forms of delivery: scanned attachment or attached document, photo (head and shoulders) in jpeg format from personal email or hand delivered to HDEAA office through the mail slot.

Campaign and Literature Guidelines:

- Campaigns for office should be carried out in a manner that respects the HDEAA Code of Conduct.
- Use of HDSB (@hdsb.ca) email addresses is limited to requesting personal email addresses from individual members. The EA Talk/Conference shall **NOT** be used for campaign purposes.
- Campaign literature, photographs and websites may **NOT** contain the HDEAA logo or be prepared at the HDEAA office.
- Per Article 2.07 of the HDEAA Collective Agreement – *"It is agreed that the Union and employees will not engage in Union activities, business or hold meetings during working hours, however the clause shall not be meant to prevent employees from engaging in casual conversation relating to union business."*
- Candidates may **NOT** post individual material on the in-school HDEAA Bulletin Board.

The receipt of the Candidate Package will be acknowledged by email or phone by the Elections Committee. A list of confirmed Candidates and their profiles will be posted, in alphabetical order for each position, to the HDEAA website on April 28th, 2026.

Important Dates:

- Meet the Candidates Meeting will be held virtually May 6th 2026 from 5:00 pm – 6:45 pm.
- Candidates will have equal opportunity to address the assembly through prepared remarks and further time to respond to prepared questions.
- All campaigning shall cease at 6:45 pm May 6th, 2026.
- Online voting shall begin May 6th at 7:00 pm and will close May 12th, 2026 at 4:30 pm.